

Elizabeth N. Henry

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EDUCATION

Bachelor of Arts, English Language and Literature, December 2025

Honors: *Summa Cum Laude*

College of William & Mary, Williamsburg, VA

Relevant Coursework:

- WRIT 401: Reporting & Writing the News
- Various English Literature Courses

EMPLOYMENT

Substitute Teacher Loudoun County Public Schools February 2026 – Present

Sales Associate Colonial Williamsburg September 2023 – December 2025

ORGANIZATIONS / LEADERSHIP / VOLUNTEER WORK

Intern The Flat Hat / College of William & Mary Spring 2024

Journalist The Bulldog Tribune August 2021 – June 2022

Club Leadership Temple Hall / Loudoun 4-H September 2019 – July 2022

ACADEMIC HONORS, AWARDS & ACHIEVEMENTS

William & Mary Dean's List Fall 2022 – Fall 2025

WRITING / EDITING EXPERIENCE

Journalistic Assignments

- Researched, did interviews for, wrote, and personally edited four news stories between 750 and 2000 words in length on various subjects.
- Practiced familiarity with AP Style and editing content from various sources.

Freelance Editing/Proofreading

- Edited and proofread various essays, personal projects, and assignments for friends, family, and colleagues.

Various Research and Literary Analysis Papers

Newspaper Journalism Courses – Stone Bridge High School 2020 – 2022

SKILLS

Google Workspace

Research

Communication

Microsoft Office Suite

Adaptability

Time Management

Familiarity with various formatting styles (AP, MLA, Chicago)