

# Elizabeth N. Henry

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## Summary

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Recently graduated *Summa Cum Laude* from the College of William & Mary with a BA in English Language & Literature and a minor in Africana Studies. Experienced in editing, research, and both academic and journalistic writing. Provided editorial support for a colleague's book manuscript and regularly reviewed academic essays for peers and students. Academic work includes a capstone paper on the influence of Marcus Garvey and the production of multiple journalistic stories for a semester course. Adaptable, committed, and eager to apply skills in a professional environment.

## Education

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**College of William & Mary, Williamsburg, VA (2022 - December 2025)**

*Bachelor of Arts, Major in English Language & Literature, Minor in Africana Studies*

Honors: *Summa Cum Laude*

- Cumulative GPA: 3.86; Dean's List all semesters
- International Study:
  - Italian Culture, AIFS, Rome, Italy (winter 2024)
- Coursework of Interest:
  - Researched and completed a capstone paper on the impact and ideology of Marcus Garvey.
  - Researched, interviewed for, wrote, and edited journalistic stories of various topics and lengths (including but not limited to the Williamsburg Bray School and the Lemon Project) for a semester-long academic course.
  - Extensive experience in academic writing; Completed various English courses, including a capstone course and paper on Louisa May Alcott's thrillers.
  - Familiarity with AP, MLA, and Chicago styles.

## Work History

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**Non-Licensed Substitute Teacher (February 2026-Present)**

## Loudoun County Public Schools

- Management of classrooms and students across various grades and subject areas.
- Followed, executed, and adapted to lesson plans.
- Maintain communications with and give reports to update teachers on the status of the classroom while they are absent.

## **Sales Associate (2023-2025)**

### Aramark; Colonial Williamsburg

- Met sales goals while delivering excellent customer service and maintaining and organizing the William Pitt store in Colonial Williamsburg.
- Accurately and efficiently processed transactions, cash and otherwise, and handled exchanges like shipping, exchanges, returns, and holds.
- Maintained positive interactions with customers by assisting them with finding products, promoting merchandise, providing directions, and answering questions about the store and historic area.
- Became familiar with and shared the history of the historic building where the shop was housed and the products sold within the store.
- Worked effectively with a rotating team of sales associates and managers.

## **Copy Editing (Fall 2023-Spring 2024)**

### Freelance

- Proofread and edited chapters of a personal memoir project for a former mentor from Loudoun County 4-H.